



TIMOTHY M. CAIN
CHIEF U.S. DISTRICT JUDGE

United States District Court
for the
District of South Carolina



MARY ELIZABETH WINDHAM
CHIEF U.S. PROBATION OFFICER

December 1, 2025

FEDERAL SENTENCING GUIDELINES SEMINAR

Training Notice

The United States District Court for the District of South Carolina will provide a Federal Sentencing Guidelines Seminar which will be hosted by the United States Probation Office on January 14, 2026 (full day), and January 15, 2026 (half day), in four locations throughout the District of South Carolina: Greenville, Columbia, Florence, and Charleston. Check-in each day will begin at 8:30 a.m. until 8:55 a.m., and the seminar will begin promptly at 9:00 a.m. The United States Sentencing Commission will provide training advisors who will speak on the following topics:

January 14, 2026: Commission Update, Chapter Three Adjustments, Advanced Topics (application of cross references, proper use of pseudo counts, etc.), and Multi Defendant Cases (additional hour of Ethics provided by the Federal Public Defender's Office)

January 15, 2026: Chapter Five and Chapter Seven, Commission Update, and Statement of Reasons Update

This seminar has been approved for 7.5 CLE credits and 1 additional credit for Ethics, for a total of 8.5 hours. There is no registration fee for this seminar; however, space is limited so please register as soon as possible. To register, complete and submit the attached form by December 31, 2025. Please send the form by using one of the two options listed on the form.

Please remember to bring your Guidelines Manual or download the Guidelines Manual from the United States Sentencing Commission's website to your electronic device before arriving at the seminar. As usual, snacks and refreshments will be provided throughout the day. Please do not bring any outside food or drink into the courthouse.

If you have questions regarding the seminar, please contact:

Ashley Coleman at (864) 239-6136 or ashley_coleman@scp.uscourts.gov or
Barrett Ryan at (864) 239-6148 or barrett_ryan@scp.uscourts.gov

***** The doors to the courthouse will open at 8am. Please be sure to have your BAR card readily available for faster entry through security. Parking is available at surrounding parking garages within a block or two of the courthouse.**

Registration Form - Federal Sentencing Guidelines Seminar

Name: _____

Mailing Address: _____

City/State/Zip: _____

Telephone: _____

Attorney's Email: _____

SC Bar Number: _____

Location attending:	<input type="checkbox"/>	Greenville	Jury Assembly Room 250 E. North Street Greenville, SC 29601
	<input type="checkbox"/>	Columbia	New Jury Assembly Room 901 Richland Street Columbia, SC 29201 Room 220
	<input type="checkbox"/>	Florence	401 West Evans Street Florence, SC 29501
	<input type="checkbox"/>	Charleston	Jury Assembly Room 85 Broad Street Charleston, SC 29401

Please note the CLE approved credit hours will ***only*** be forwarded to the
South Carolina Bar Association.

Please return this form on or before **December 31, 2025**, using **one** of the methods below.

Email: amanda_miller@scp.uscourts.gov

or

Fax: Attn: Amanda Miller
 (864) 239-6101