

Request for Quotation

RFQ Number: 10-0115

Request Date: February 3, 2010

To: (Vendor's name and address)

Special Notes:

This is a request for **Open Market Pricing** for a vendor to install and program upgrades to the court's Electronic Courtroom Systems in Charleston, South Carolina.

Quotes may be faxed or e-mailed to the below listed address by **March 5, 2010, 5:00 p.m. EST** local time. However, hand carried quotes are to be delivered by the same time to the Matthew J. Perry, Jr. Courthouse, 901 Richland Street, Columbia, SC 29201 to the attention of Wanda Williams, Procurement Administrator. Submit a technical proposal describing your approach and project management in accordance with the attached statement of work. Use the attached quote sheet for a price quotation broken down by task with any supporting documentation for the price attached. All items should be quoted F.O.B. Destination.

The government will make a fixed price award from this RFQ to the vendor that provides the lowest priced, technically acceptable offer on either Tasks 1-4, or Tasks 1-5 if Option 1 is elected, as listed on the Quote Sheet below.

Quotes and contracting questions concerning this RFQ should be addressed to Wanda Williams at the United States District Court, District of South Carolina, 901 Richland Street, Columbia, SC 29201, Phone: (803) 253-3471, Fax: (803) 253-3909, and email at wanda_williams@scd.uscourts.gov. Technical questions should be addressed to the project Contracting Officer Technical Representative (COTR), Terry Fish at the United States District Court, District of South Carolina, 901 Richland Street, Columbia, SC 29201, Phone: (803) 765-5660, Fax: (803) 765-5108, and email at terry_fish@scd.uscourts.gov.

Services are to be performed at: United States District Court, 85 Broad Street, Charleston, SC 29401.

Sincerely,



Wanda K. Williams
Contracting Officer

Attachment

Quote Sheet for RFQ Number: 10-0115

Item No.	Short Description	List of Tasks	Price
1	Task 1	Courtroom 1 - JERS System, CourtSmart System, Court Reporter Headphone Program Audio Feed, and Spare Audio Output	
2	Task 2	Courtroom 3 - JERS System, CourtSmart System, Court Reporter Headphone Program Audio Feed, and Spare Audio Output	
3	Task 3	Courtroom 4 - JERS System, CourtSmart System, Court Reporter Headphone Program Audio Feed, and Spare Audio Output	
4	Task 4	Courtroom 5 - JERS System, CourtSmart System, Court Reporter Headphone Program Audio Feed, and Spare Audio Output	
5	Task 5	Option 1 - Wireless Microphone Package for Courtrooms 1, 2, 3, and 6	
Total Cost			

Vendor's Name

Vendor's Phone Number/fax number/e-mail address

Vendor's Street Address

Vendor's City, State, and Zip Code

Signature of Person Authorized to Sign Quote

Date

Tax Identification Number

Printed or Typed Name of Signator

REFERENCES

1) Company Name: _____
Address: _____
Contact Person: _____
Phone: _____

2) Company Name: _____
Address: _____
Contact Person: _____
Phone: _____

3) Company Name: _____
Address: _____
Contact Person: _____
Phone: _____

OUTLINE FOR THE STATEMENT OF WORK (SOW)

1 DESCRIPTION OF EACH TASK TO BE PURCHASED

1.1 INTRODUCTION:

The winning contractor shall upgrade the Electronic Courtroom Systems as described below for the United States District Court in Charleston, South Carolina. The suggested equipment list in this document is not all inclusive and the contractor is responsible to provide and install all components, miscellaneous parts and supplies, ancillary devices, and equipment programming code to provide the court with a complete, functional system as described in the scope of work.

1.2 PURPOSE:

Modify and upgrade the Electronic Courtroom Systems in Charleston, South Carolina as described below for the court's Jury Evidence Recording System (JERS), CourtSmart system, court reporter headphone audio, spare audio output and option 1 which refers to wireless microphone system(s).

1.3 SCOPE:

Courtroom Number 1

Provide a minimum of four (4) additional line level audio outputs from the existing BiAmp AudiaFlex audio system as described below.

Provide evidence cart source and attorney laptop audio and video to the courtroom deputy computer located in the courtroom and to the jury room as described below for the court Jury Evidence Recording System (JERS) system.

Provide courtroom audio to the court reporter headphone jack located at the courtroom deputy desk as described below.

Provide courtroom audio to the fifth channel of the "CourtSmart" system as described below.

Provide a minimum of one (1) spare audio output at the audio system in the AV rack.

Also Refer to Option 1 listed below.

1. **JERS System:** This is an integrated audio and video capture system used between the courtroom and the jury room. Provide, install, and terminate one (1) CAT6 network drop to future computer location in Jury room from nearest network closet. Coordinate with the court technical person. At the AV rack, modify the existing incoming audio and video signals from the courtroom evidence cart source devices and the attorney table laptops so that these signals route back into the system for normal operation and also to the capture card at the courtroom deputy desk computer. Where applicable, provide the appropriate programming at BiAmp Audia system and Crestron control processor. Provide one (1) CAT 6 cable between the AV rack and the courtroom deputy desk. The captured audio/video shall *only* be that of the "source" devices at the evidence cart and the attorney table laptops. No microphone audio shall be captured.

Utilize VGA/Stereo Audio Baluns at both ends of the CAT6 cable to transmit the VGA/Stereo Audio over CAT6 from the AV rack to the courtroom deputy computer "capture" card and computer audio line input.

Coordinate with the court technical person when connecting all devices in the courtroom, jury room, and AV closet. The jury room will have a 52" LCD monitor, Planar touch panel, and computer (provided by the court). The contractor shall install the monitor wall mounts (provided by the court), and install the monitors to the wall mounts. The contractor shall provide wiring and where applicable, the connections as follows: one (1) VGA from the output of the jury room computer to the input of the LCD monitor, one

(1) line level (stereo) audio output from the computer to the LCD monitor, one (1) VGA output of the computer to the input of the touchscreen, and one (1) serial control from the computer to the touchscreen. Coordinate with court technical person to determine jury room termination locations.

2. CourtSmart System (Channel 5): CourtSmart is a continuous audio recording system within the courtroom. The first four channels are installed and operational. The fifth channel is installed and operational but connected to temporary termination points in the AV rack. The fifth channel shall be removed from its current (temporary) location and reconnected to one of the new outputs of the equipment provided by the contractor. Where applicable, provide the appropriate programming at BiAmp and possibly at Crestron control processor. The audio content shall be courtroom program audio. Program audio refers to normal operations courtroom audio (as heard by courtroom spectators) and also side bar microphone audio when sidebar is activated by the control system. In those cases where an existing connection had been removed to allow the temporary connection of the fifth channel, reconnect the original wiring and test. Test the level settings (gain) with the court technical person and match the existing four channels of audio. The court technical person can assist testing level settings utilizing the CourtSmart system/software. Typical output levels for CourtSmart channels 1-4 have been +4dB but some fifth channel output levels may need to vary from that level. All wiring (with the exception of any new Biamp equipment) is in place and all connections can be done within the AV rack.

3. Court Reporter Headphone Program Audio Feed: Provide program audio to the existing court reporter headphone jack located on a plate at the courtroom deputy desk. Program audio refers to normal operations courtroom audio (as heard by courtroom spectators) and also side bar microphone audio when sidebar is activated by the control system. There are four (4) existing unused audio cables from the AV rack to the courtroom deputy desk previously used for the court FTR system. Use one (1) of the existing cables to connect one of the new program audio outputs to the court reporter headphone jack. Use the same cable number for this purpose in all courtrooms. Example: If (previous FTR) cable # 2 is used in courtroom number 1 to provide program audio to the headphone jack, then use cable # 2 in all of the remaining courtrooms for the headphone jack audio.

4. Spare Audio Output: Provide at least one (1) spare audio output at AV rack location.

Courtroom Number 2

Refer to Option 1 listed below.

Courtroom Number 3

Provide a minimum of four (4) additional line level audio outputs from the existing Lectronsonics AM 16/12 audio system as described below.

Provide evidence cart source and attorney laptop audio and video to the courtroom deputy computer located in the courtroom and to the jury room as described below for the court Jury Evidence Recording System (JERS) system.

Provide courtroom audio to the court reporter headphone jack located at the courtroom deputy desk as described below.

Provide courtroom audio to the fifth channel of the "CourtSmart" system as described below.

Provide a minimum of one (1) spare audio output at the audio system in the AV rack.

Also Refer to Option 1 listed below.

1. JERS System: This is an integrated audio and video capture system used between the courtroom and the jury room. Provide, install, and terminate one (1) CAT6 network drop to future computer location in Jury room from nearest network closet. Coordinate with the court technical person. At the AV rack, modify the existing incoming audio and video signals from the courtroom evidence cart source devices and the attorney table laptops so that these signals route back into the system for normal operation and

also to the capture card at the courtroom deputy desk computer. Where applicable, provide the appropriate programming at Lectrosonics audio system and Crestron control processor. Provide one (1) CAT 6 cable between the AV rack and the courtroom deputy desk. The captured audio/video shall *only* be that of the "source" devices at the evidence cart and the attorney table laptops. No microphone audio shall be captured.

Utilize VGA/Stereo Audio Baluns at both ends of the CAT6 cable to transmit the VGA/Stereo Audio over CAT6 from the AV rack to the courtroom deputy computer "capture" card and computer audio line input.

Coordinate with the court technical person when connecting all devices in the courtroom, jury room, and AV closet. The jury room will have a 52" LCD monitor, Planar touch panel, and computer (provided by the court). The contractor shall install the monitor wall mounts (provided by the court), and install the monitors to the wall mounts. The contractor shall provide wiring and where applicable, the connections as follows: one (1) VGA from the output of the jury room computer to the input of the LCD monitor, one (1) line level (stereo) audio output from the computer to the LCD monitor, one (1) VGA output of the computer to the input of the touchscreen, and one (1) serial control from the computer to the touchscreen. Coordinate with court technical person to determine jury room termination locations.

2. CourtSmart System (Channel 5): CourtSmart is a continuous audio recording system within the courtroom. The first four channels are installed and operational. The fifth channel is installed and operational but connected to temporary termination points in the AV rack. The fifth channel shall be removed from its current (temporary) location and reconnected to one of the new outputs of the equipment provided by the contractor. Where applicable, provide the appropriate programming at Lectrosonics audio system and possibly at Crestron control processor. The audio content shall be courtroom program audio. Program audio refers to normal operations courtroom audio (as heard by courtroom spectators) and also side bar microphone audio when sidebar is activated by the control system. In those cases where an existing connection had been removed to allow the temporary connection of the fifth channel, reconnect the original wiring and test. Test the level settings (gain) with the court technical person and match the existing four channels of audio. The court technical person can assist testing level settings utilizing the CourtSmart system/software. Typical output levels for CourtSmart channels 1~4 have been +4dB but some fifth channel output levels may need to vary from that level. All wiring (with the exception of any new Lectrosonics equipment) is in place and all connections can be done within the AV rack.

3. Court Reporter Headphone Program Audio Feed: Provide program audio to the existing court reporter headphone jack located on a plate at the courtroom deputy desk. Program audio refers to normal operations courtroom audio (as heard by courtroom spectators) and also side bar microphone audio when sidebar is activated by the control system. There are four (4) existing unused audio cables from the AV rack to the courtroom deputy desk previously used for the court FTR system. Use one (1) of the existing cables to connect one of the new program audio outputs to the court reporter headphone jack. Use the same cable number for this purpose in all courtrooms. Example: If (previous FTR) cable # 2 is used in courtroom number 1 to provide program audio to the headphone jack, then use cable # 2 in all of the remaining courtrooms for the headphone jack audio.

4. Spare Audio Output: Provide at least one (1) spare output at AV rack location.

Courtroom Number 4

Provide a minimum of four (4) additional line level audio outputs from the existing BiAmp AudiaFlex audio system as described below.

Provide evidence cart source and attorney laptop audio and video to the courtroom deputy computer located in the courtroom and to the jury room as described below for the court Jury Evidence Recording System (JERS) system.

Provide courtroom audio to the court reporter headphone jack located at the courtroom deputy desk as described below.

Provide courtroom audio to the fifth channel of the "CourtSmart" system as described below.

Provide a minimum of one (1) spare audio output at the audio system in the AV rack.

1. JERS System: This is an integrated audio and video capture system used between the courtroom and the jury room. Provide, install, and terminate one (1) CAT6 network drop to future computer location in Jury room from nearest network closet. Coordinate with the court technical person. At the AV rack, modify the existing incoming audio and video signals from the courtroom evidence cart source devices and the attorney table laptops so that these signals route back into the system for normal operation and also to the capture card at the courtroom deputy desk computer. Where applicable, provide the appropriate programming at BiAmp Audia system and Crestron control processor. Provide one (1) CAT 6 cable between the AV rack and the courtroom deputy desk. The captured audio/video shall *only* be that of the "source" devices at the evidence cart and the attorney table laptops. No microphone audio shall be captured.

Utilize VGA/Stereo Audio Baluns at both ends of the CAT6 cable to transmit the VGA/Stereo Audio over CAT6 from the AV rack to the courtroom deputy computer "capture" card and computer audio line input.

Coordinate with the court technical person when connecting all devices in the courtroom, jury room, and AV closet. The jury room will have a 52" LCD monitor, Planar touch panel, and computer (provided by the court). The contractor shall install the monitor wall mounts (provided by the court), and install the monitors to the wall mounts. The contractor shall provide wiring and where applicable, the connections as follows: one (1) VGA from the output of the jury room computer to the input of the LCD monitor, one (1) line level (stereo) audio output from the computer to the LCD monitor, one (1) VGA output of the computer to the input of the touchscreen, and one (1) serial control from the computer to the touchscreen. Coordinate with court technical person to determine jury room termination locations.

2. CourtSmart System (Channel 5): CourtSmart is a continuous audio recording system within the courtroom. The first four channels are installed and operational. The fifth channel is installed and operational but connected to temporary termination points in the AV rack. The fifth channel shall be removed from its current (temporary) location and reconnected to one of the new outputs of the equipment provided by the contractor. Where applicable, provide the appropriate programming at BiAmp and possibly at Crestron control processor. The audio content shall be courtroom program audio. Program audio refers to normal operations courtroom audio (as heard by courtroom spectators) and also side bar microphone audio when sidebar is activated by the control system. In those cases where an existing connection had been removed to allow the temporary connection of the fifth channel, reconnect the original wiring and test. Test the level settings (gain) with the court technical person and match the existing four channels of audio. The court technical person can assist testing level settings utilizing the CourtSmart system/software. Typical output levels for CourtSmart channels 1~4 have been +4dB but some fifth channel output levels may need to vary from that level. All wiring (with the exception of any new Biamp equipment) is in place and all connections can be done within the AV rack.

3. Court Reporter Headphone Program Audio Feed: Provide program audio to the existing court reporter headphone jack located on a plate at the courtroom deputy desk. Program audio refers to normal operations courtroom audio (as heard by courtroom spectators) and also side bar microphone audio when sidebar is activated by the control system. There are four (4) existing unused audio cables from the AV rack to the courtroom deputy desk previously used for the court FTR system. Use one (1) of the existing cables to connect one of the new program audio outputs to the court reporter headphone jack. Use the same cable number for this purpose in all courtrooms. Example: If (previous FTR) cable # 2 is used in courtroom number 1 to provide program audio to the headphone jack, then use cable # 2 in all of the remaining courtrooms for the headphone jack audio.

4. Spare Audio Output: Provide at least one (1) spare output at AV rack location.

Courtroom Number 5

Provide a minimum of four (4) additional line level audio outputs from the existing BiAmp AudiaFlex audio system as described below.

Provide evidence cart source and attorney laptop audio and video to the courtroom deputy computer located in the courtroom and to the jury room as described below for the court Jury Evidence Recording System (JERS) system.

Provide courtroom audio to the court reporter headphone jack located at the courtroom deputy desk as described below.

Provide courtroom audio to the fifth channel of the "CourtSmart" system as described below.

Provide a minimum of one (1) spare audio output at the audio system in the AV rack.

1. JERS System: This is an integrated audio and video capture system used between the courtroom and the jury room. Provide, install, and terminate one (1) CAT6 network drop to future computer location in Jury room from nearest network closet. Coordinate with the court technical person. At the AV rack, modify the existing incoming audio and video signals from the courtroom evidence cart source devices and the attorney table laptops so that these signals route back into the system for normal operation and also to the capture card at the courtroom deputy desk computer. Where applicable, provide the appropriate programming at BiAmp Audia system and Crestron control processor. Provide one (1) CAT 6 cable between the AV rack and the courtroom deputy desk. The captured audio/video shall *only* be that of the "source" devices at the evidence cart and the attorney table laptops. No microphone audio shall be captured.

Utilize VGA/Stereo Audio Baluns at both ends of the CAT6 cable to transmit the VGA/Stereo Audio over CAT6 from the AV rack to the courtroom deputy computer "capture" card and computer audio line input.

Coordinate with the court technical person when connecting all devices in the courtroom, jury room, and AV closet. The jury room will have a 52" LCD monitor, Planar touch panel, and computer (provided by the court). The contractor shall install the monitor wall mounts (provided by the court), and install the monitors to the wall mounts. The contractor shall provide wiring and where applicable, the connections as follows: one (1) VGA from the output of the jury room computer to the input of the LCD monitor, one (1) line level (stereo) audio output from the computer to the LCD monitor, one (1) VGA output of the computer to the input of the touchscreen, and one (1) serial control from the computer to the touchscreen. Coordinate with court technical person to determine jury room termination locations.

2. CourtSmart System (Channel 5): CourtSmart is a continuous audio recording system within the courtroom. The first four channels are installed and operational. The fifth channel is installed and operational but connected to temporary termination points in the AV rack. The fifth channel shall be removed from its current (temporary) location and reconnected to one of the new outputs of the equipment provided by the contractor. Where applicable, provide the appropriate programming at BiAmp and possibly at Crestron control processor. The audio content shall be courtroom program audio. Program audio refers to normal operations courtroom audio (as heard by courtroom spectators) and also side bar microphone audio when sidebar is activated by the control system. In those cases where an existing connection had been removed to allow the temporary connection of the fifth channel, reconnect the original wiring and test. Test the level settings (gain) with the court technical person and match the existing four channels of audio. The court technical person can assist testing level settings utilizing the CourtSmart system/software. Typical output levels for CourtSmart channels 1~4 have been +4dB but some fifth channel output levels may need to vary from that level. All wiring (with the exception of any new Biamp equipment) is in place and all connections can be done within the AV rack.

3. Court Reporter Headphone Program Audio Feed: Provide program audio to the existing court reporter headphone jack located on a plate at the courtroom deputy desk. Program audio refers to normal operations courtroom audio (as heard by courtroom spectators) and also side bar microphone audio when sidebar is activated by the control system. There are four (4) existing unused audio cables from the AV rack to the courtroom deputy desk previously used for the court FTR system. Use one (1) of the existing cables to connect one of the new program audio outputs

to the court reporter headphone jack. Use the same cable number for this purpose in all courtrooms. Example: If (previous FTR) cable # 2 is used in courtroom number 1 to provide program audio to the headphone jack, then use cable # 2 in all of the remaining courtrooms for the headphone jack audio.

4. Spare Audio Output: Provide at least one (1) spare output at AV rack location.

Courtroom Number 6

Refer to Option 1 listed below.

OPTION 1:

Provide and install one (1) Digitally Encrypted Transmission (UHF) wireless microphones *package* to courtroom audio system. Package must be a complete system including one (1) wireless handheld, one (1) wireless lavalier, receiver, body pack(s), etc. to courtrooms 1, 2, 3, 6.

- Note: Provide and install a microphone combiner system (such as RDL or equal) to mix the wireless microphone system with an existing microphone input. Coordinate which input to use with the "courtroom technical specialist." Re-label lectern microphone on Crestron touch panel and HTML page to include wireless microphone.

1.4 SPECIAL REQUIREMENTS:

- Contractor must be BiAmp certified and should be prepared to provide a copy of such certification upon request.
- Contractor must be Crestron certified and should be prepared to provide a copy of such certification upon request.
- Contractor must have Lectrosonics AM series training, program experience and Lectrosonics project references available.
- Coordinate with court technical person on termination locations and wire pulls. No new conduit should be required.
- CAT 6 cable is required for work listed above and must be certified for compliance and a report verifying this certification shall be supplied to the court as a part of the contract.
- All proposed substitute equipment must meet or exceed specifications of the manufactures device listed in this document.
- Unless otherwise specified, all cables shall have a 15 ft loop at each end.
- All cables shall have correct connectors installed. Adaptors are not acceptable. Coordinate with court technical person on future equipment considerations, i.e., JERS system.
- The winning contractor shall provide a 12 month labor and programming warranty. If the error results in equipment failure in a courtroom in use or scheduled for immediate use, the contractor will commence programming within 4 business hours of notification. If there is no immediate use planned for the courtroom the contractor will commence programming within 8 business hours.
- Vendor shall provide three references using the reference form below, for whom the vendor has provided similar services as identified in this RFQ within the past three years. Please provided the name and address for each reference, as well as a

contact person and phone number for whom services were provided. The referenced persons may be contacted. The Government reserves the right to contact any reference and consider the information provided in determining a vendor's responsibility.

Suggested equipment list (not all inclusive) for Courtroom numbers 1, 4 and 5 with BiAmp audio systems. The contractor is responsible to provide and install all parts, components and ancillary devices to provide the court with a complete, functional system as described in the scope of work.

- Intelix DIGI-VGASD (package) or equal.
- Eiphan Video Capture card VGA2USB LR or equal.
- Audio cable shall be Belden #88761 or equal.
- Miscellaneous Cables.
- Ethernet (CAT 6) must be certified for Cat 6 Compliance. Contractor shall provide a report verifying the certification to the court.
- Miscellaneous Audio and video Connectors.
- Biamp EXPO 4 Output CobraNet Module.
- Biamp EXPI-4 Input CobraNet Module.
- 2 MG Power Supply for Biamp Unit.
- RDL EZ-HDA4B Headphone Distribution Amp (Stereo).
- RDL PS-24AS Power Supply for RDL Unit.
- RDL EZ-RA6 Rack Mount for RDL Units.
- TBA TBA 6' Mini Stereo Jack Cable.
- Installation, Programming and Related Accessories.

Suggested equipment list for Courtroom number 3 with Lectrosonics audio systems (not all inclusive):

- Intelix DIGI-VGASD (package) or equal.
- Eiphan Video Capture card VGA2USB LR or equal.
- Lectrosonics expansion for additional audio outputs.
- Audio cable shall be Belden #88761 or equal.
- Miscellaneous Cables.
- Miscellaneous Audio and video Connectors.
- Ethernet (CAT 6) must be certified for Cat 6 Compliance. Contractor shall provide a report verifying the certification to the court.
- RDL EZ-HDA4B Headphone Distribution Amp (Stereo).
- RDL PS-24AS Power Supply for RDL Unit.
- RDL EZ-RA6 Rack Mount for RDL Units.
- Mini Stereo Jack Cable.
- Installation, Programming and Related Accessories.

Suggested equipment list for Option 1 (not all inclusive):

- Telex SAFE-1000 wireless microphone package including (1) wireless handheld,(1) wireless lavalier microphone, (1) receiver and body pack.

2 DESCRIPTION OF DELIVERABLES

- Provide as built drawings.
- Provide all device programming code. The code shall not be password protected and shall be in a form that the court can modify in the future.
- Provide all manuals where applicable.
- Provide test results for each system/task.

3 SCHEDULE FOR PERFORMANCE AND DELIVERY/MILESTONE SCHEDULES

The contractor will complete tasks and provide the District Court with all deliverables twelve (12) weeks after receiving the purchase order.

4 REVIEW PERIOD FOR DELIVERABLE(S)

After the contractor advises the District Court that all tasks and deliverables have been completed, the District Court has 21 business days to review the deliverables. If deficiencies are noted, the contractor has 14 business days from notification to correct any deficiencies and resubmit the deliverable for review. These corrections are to be accomplished at no additional cost to the judiciary.

5 ACCEPTANCE CRITERIA FOR DELIVERABLE(S)

The District Court will review the deliverables for each location to insure the requirements have been satisfied. The contractor must provide written documentation to the court of all test results, and they shall also demonstrate all work (including code) to the court.

6 ENVIRONMENT:

6.1 LOCATION(S) FOR PERFORMANCE:

Charleston Federal Courthouse
85 Broad Street and Hollings Judicial Center
Charleston, South Carolina 29401

6.2 GOVERNMENT FURNISHED PROPERTY

Refer to Section 1.3 above.

6.3 CONTRACTOR FURNISHED MATERIAL

Refer to Section 1.3 and the suggested equipment lists above.

6.4 MEETINGS

A site walk thru will be held on Friday, February 19, 2010, at 11:00 a.m. EST. There will be a kick off meeting and a substantial completion meeting. Any other meetings will be scheduled on an as needed basis.

6.5 TRAVEL AND PER DIEM REQUIREMENTS

The sight for this work is at the courthouse in Charleston, South Carolina. Any additional travel and related costs required to complete the project is the responsibility of the contractor unless events by the District Court is the cause of such travel (scheduling issues, etc.).

6.6 SOURCES OF INFORMATION AND DATA

All work shall comply with the following reference standards:

1. *United States Court Design Guide (USDG)*
2. *Court Technology Manual (CTM)*
3. *Federal Communications Commission (FCC)*
4. *National Electrical Code (NEC)*
5. *Occupational Safety and Health Act (OSHA)*
6. *Underwriter's Laboratory (UL)*

PURCHASE ORDER TERMS AND CONDITIONS

Provisions and Clauses

I. REQUIRED PROVISIONS AND CLAUSES FOR ALL OPEN MARKET SMALL PURCHASES

1) JP3 Provision B-1, Solicitation Provisions Incorporated by Reference (AUG 2004)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offer or is cautioned that the listed provisions may include blocks that must be completed by the offer or and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offer or may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <http://www.uscourts.gov/procurement/clauses.htm>

2) JP3 Clause B-5 Clauses Incorporated by Reference (OCT 2006)

This procurement incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://www.uscourts.gov/procurement/clauses.htm>

3) The following clauses are included by reference:

JP3 Clause 1-15, Disclosure of Contractor Information to the Public (AUG 2004)

JP3 Clause 3-3, Provisions, Clauses, Terms and Conditions - Small Purchases (OCT 2006)

(The contracting officer will attach any other applicable standard judiciary provisions or clauses. The contracting officer will not include provisions or clauses which are already in the JP3 clause 3-3. CO Note: Before including additional provisions or clauses refer to the JP3 Appendix B matrix to determine, if the provision or clause can be included by reference or must be included in full text.)

(If estimated cost is over \$2,500, the CO will complete the following blanks.)

This Statement is for Information Only. It is not a Wage Determination.

Employee Class	Monetary Wage-Fringe Benefits
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Wage Rate Determination

(If estimated cost is over \$2,500, attach the Department of Labor wage rate determination here.)

4) JP3 Provision 3-5, Taxpayer Identification (JAN 2003)

(a) *Definitions.*

“Common parent,” as used in this provision, means that corporate entity that owns or controls an affiliated group of corporations that files its federal income tax returns on a consolidated basis, and of which the offer or is a member.

“Taxpayer Identification (TIN),” as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offer or in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. 7701© and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A and 6050M, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offer or to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

© The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offer or’s relationship with the government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offer or’s TIN.

(d) *Taxpayer Identification Number (TIN):*

- _____
- TIN has been applied for.
- TIN is not required, because: _____

- _____
- Offer or is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
- Offer or is an agency or instrumentality of a foreign government;
- Offer or is an agency or instrumentality of the federal government.

(e) *Type of organization:*

- sole proprietorship;
- partnership;
- corporate entity (not tax-exempt);
- corporate entity (tax-exempt);
- government entity (federal, state or local);
- foreign government;
- international organization per-26 CFR 1.6049-4;
- other _____.

(f) *Common parent.*

- Offer or is not owned or controlled by a common parent as defined in paragraph (a) of this provision.

Name and TIN of common parent

Name _____

TIN _____

WD 05-2473 (Rev.-10) was first posted on www.wdol.gov on 07/21/2009

REGISTER OF WAGE DETERMINATIONS UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210

Shirley F. Ebbesen Division of
Director Wage Determinations

Wage Determination No.: 2005-2473
Revision No.: 10
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State: South Carolina

Area: South Carolina Counties of Beaufort, Berkeley, Charleston, Colleton,
Dorchester, Georgetown, Williamsburg

****Fringe Benefits Required Follow the Occupational Listing****

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		11.57
01012 - Accounting Clerk II		12.99
01013 - Accounting Clerk III		14.53
01020 - Administrative Assistant		22.08
01040 - Court Reporter		16.23
01051 - Data Entry Operator I		11.61
01052 - Data Entry Operator II		12.94
01060 - Dispatcher, Motor Vehicle		16.62
01070 - Document Preparation Clerk		13.04
01090 - Duplicating Machine Operator		13.04
01111 - General Clerk I		11.06
01112 - General Clerk II		12.07
01113 - General Clerk III		13.54
01120 - Housing Referral Assistant		19.89
01141 - Messenger Courier		10.02
01191 - Order Clerk I		11.21
01192 - Order Clerk II		13.06
01261 - Personnel Assistant (Employment) I		14.66
01262 - Personnel Assistant (Employment) II		16.40
01263 - Personnel Assistant (Employment) III		18.29
01270 - Production Control Clerk		21.00
01280 - Receptionist		11.91
01290 - Rental Clerk		13.35
01300 - Scheduler, Maintenance		15.94
01311 - Secretary I		15.94
01312 - Secretary II		17.83
01313 - Secretary III		19.89
01320 - Service Order Dispatcher		14.25
01410 - Supply Technician		22.08
01420 - Survey Worker		14.57
01531 - Travel Clerk I		11.18
01532 - Travel Clerk II		11.92
01533 - Travel Clerk III		12.75
01611 - Word Processor I		12.56
01612 - Word Processor II		14.09
01613 - Word Processor III		15.78
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer, Fiberglass		18.93
05010 - Automotive Electrician		17.81
05040 - Automotive Glass Installer		16.96
05070 - Automotive Worker		18.35
05110 - Mobile Equipment Servicer		15.27

05130	- Motor Equipment Metal Mechanic	20.18
05160	- Motor Equipment Metal Worker	18.35
05190	- Motor Vehicle Mechanic	20.18
05220	- Motor Vehicle Mechanic Helper	14.46
05250	- Motor Vehicle Upholstery Worker	17.46
05280	- Motor Vehicle Wrecker	18.35
05310	- Painter, Automotive	17.81
05340	- Radiator Repair Specialist	18.35
05370	- Tire Repairer	11.58
05400	- Transmission Repair Specialist	20.18
07000	- Food Preparation And Service Occupations	
07010	- Baker	9.44
07041	- Cook I	8.78
07042	- Cook II	10.12
07070	- Dishwasher	7.52
07130	- Food Service Worker	7.93
07210	- Meat Cutter	12.59
07260	- Waiter/Waitress	7.84
09000	- Furniture Maintenance And Repair Occupations	
09010	- Electrostatic Spray Painter	14.58
09040	- Furniture Handler	11.99
09080	- Furniture Refinisher	15.63
09090	- Furniture Refinisher Helper	12.68
09110	- Furniture Repairer, Minor	14.17
09130	- Upholsterer	15.37
11000	- General Services And Support Occupations	
11030	- Cleaner, Vehicles	8.96
11060	- Elevator Operator	8.96
11090	- Gardener	12.02
11122	- Housekeeping Aide	9.30
11150	- Janitor	9.26
11210	- Laborer, Grounds Maintenance	10.04
11240	- Maid or Houseman	8.37
11260	- Pruner	9.23
11270	- Tractor Operator	11.33
11330	- Trail Maintenance Worker	10.04
11360	- Window Cleaner	10.08
12000	- Health Occupations	
12010	- Ambulance Driver	14.26
12011	- Breath Alcohol Technician	16.70
12012	- Certified Occupational Therapist Assistant	23.34
12015	- Certified Physical Therapist Assistant	22.14
12020	- Dental Assistant	16.37
12025	- Dental Hygienist	24.84
12030	- EKG Technician	21.34
12035	- Electroneurodiagnostic Technologist	21.34
12040	- Emergency Medical Technician	15.69
12071	- Licensed Practical Nurse I	14.92
12072	- Licensed Practical Nurse II	16.70
12073	- Licensed Practical Nurse III	18.62
12100	- Medical Assistant	12.48
12130	- Medical Laboratory Technician	16.31
12160	- Medical Record Clerk	13.18
12190	- Medical Record Technician	13.47
12195	- Medical Transcriptionist	15.56
12210	- Nuclear Medicine Technologist	27.16
12221	- Nursing Assistant I	8.74
12222	- Nursing Assistant II	9.83
12223	- Nursing Assistant III	10.73
12224	- Nursing Assistant IV	12.04
12235	- Optical Dispenser	15.64
12236	- Optical Technician	14.92
12250	- Pharmacy Technician	12.63
12280	- Phlebotomist	13.30

12305 - Radiologic Technologist	21.62
12311 - Registered Nurse I	23.05
12312 - Registered Nurse II	28.19
12313 - Registered Nurse II, Specialist	28.19
12314 - Registered Nurse III	34.11
12315 - Registered Nurse III, Anesthetist	34.11
12316 - Registered Nurse IV	40.89
12317 - Scheduler (Drug and Alcohol Testing)	20.68
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	17.09
13012 - Exhibits Specialist II	19.94
13013 - Exhibits Specialist III	25.92
13041 - Illustrator I	17.09
13042 - Illustrator II	19.94
13043 - Illustrator III	25.92
13047 - Librarian	23.47
13050 - Library Aide/Clerk	10.89
13054 - Library Information Technology Systems Administrator	21.18
13058 - Library Technician	13.37
13061 - Media Specialist I	15.38
13062 - Media Specialist II	17.20
13063 - Media Specialist III	19.18
13071 - Photographer I	14.27
13072 - Photographer II	15.96
13073 - Photographer III	19.94
13074 - Photographer IV	24.16
13075 - Photographer V	29.24
13110 - Video Teleconference Technician	13.93
14000 - Information Technology Occupations	
14041 - Computer Operator I	14.42
14042 - Computer Operator II	16.23
14043 - Computer Operator III	18.10
14044 - Computer Operator IV	20.25
14045 - Computer Operator V	22.27
14071 - Computer Programmer I	(see 1) 22.73
14072 - Computer Programmer II	(see 1)
14073 - Computer Programmer III	(see 1)
14074 - Computer Programmer IV	(see 1)
14101 - Computer Systems Analyst I	(see 1)
14102 - Computer Systems Analyst II	(see 1)
14103 - Computer Systems Analyst III	(see 1)
14150 - Peripheral Equipment Operator	14.42
14160 - Personal Computer Support Technician	22.70
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	27.62
15020 - Aircrew Training Devices Instructor (Rated)	33.42
15030 - Air Crew Training Devices Instructor (Pilot)	40.00
15050 - Computer Based Training Specialist / Instructor	27.62
15060 - Educational Technologist	28.28
15070 - Flight Instructor (Pilot)	40.00
15080 - Graphic Artist	19.13
15090 - Technical Instructor	18.87
15095 - Technical Instructor/Course Developer	23.09
15110 - Test Proctor	15.23
15120 - Tutor	15.23
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	8.50
16030 - Counter Attendant	8.50
16040 - Dry Cleaner	9.94
16070 - Finisher, Flatwork, Machine	8.50
16090 - Presser, Hand	8.50
16110 - Presser, Machine, Drycleaning	8.50
16130 - Presser, Machine, Shirts	8.50

16160	- Presser, Machine, Wearing Apparel, Laundry	8.50
16190	- Sewing Machine Operator	10.80
16220	- Tailor	11.33
16250	- Washer, Machine	8.94
19000	- Machine Tool Operation And Repair Occupations	
19010	- Machine-Tool Operator (Tool Room)	16.89
19040	- Tool And Die Maker	19.90
21000	- Materials Handling And Packing Occupations	
21020	- Forklift Operator	16.55
21030	- Material Coordinator	21.00
21040	- Material Expediter	21.00
21050	- Material Handling Laborer	11.59
21071	- Order Filler	10.97
21080	- Production Line Worker (Food Processing)	16.55
21110	- Shipping Packer	14.70
21130	- Shipping/Receiving Clerk	14.70
21140	- Store Worker I	11.28
21150	- Stock Clerk	14.51
21210	- Tools And Parts Attendant	16.55
21410	- Warehouse Specialist	16.55
23000	- Mechanics And Maintenance And Repair Occupations	
23010	- Aerospace Structural Welder	23.14
23021	- Aircraft Mechanic I	22.00
23022	- Aircraft Mechanic II	23.14
23023	- Aircraft Mechanic III	25.09
23040	- Aircraft Mechanic Helper	16.55
23050	- Aircraft, Painter	20.89
23060	- Aircraft Servicer	18.63
23080	- Aircraft Worker	19.75
23110	- Appliance Mechanic	15.75
23120	- Bicycle Repairer	11.58
23125	- Cable Splicer	24.07
23130	- Carpenter, Maintenance	16.55
23140	- Carpet Layer	17.03
23160	- Electrician, Maintenance	18.29
23181	- Electronics Technician Maintenance I	21.79
23182	- Electronics Technician Maintenance II	23.04
23183	- Electronics Technician Maintenance III	24.27
23260	- Fabric Worker	16.05
23290	- Fire Alarm System Mechanic	19.54
23310	- Fire Extinguisher Repairer	15.08
23311	- Fuel Distribution System Mechanic	19.74
23312	- Fuel Distribution System Operator	15.70
23370	- General Maintenance Worker	15.73
23380	- Ground Support Equipment Mechanic	22.00
23381	- Ground Support Equipment Servicer	18.63
23382	- Ground Support Equipment Worker	19.75
23391	- Gunsmith I	15.08
23392	- Gunsmith II	17.03
23393	- Gunsmith III	18.96
23410	- Heating, Ventilation And Air-Conditioning Mechanic	18.01
23411	- Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	19.27
23430	- Heavy Equipment Mechanic	19.22
23440	- Heavy Equipment Operator	16.81
23460	- Instrument Mechanic	19.54
23465	- Laboratory/Shelter Mechanic	18.01
23470	- Laborer	11.59
23510	- Locksmith	16.15
23530	- Machinery Maintenance Mechanic	23.55
23550	- Machinist, Maintenance	18.26
23580	- Maintenance Trades Helper	11.33
23591	- Metrology Technician I	19.34

23592	- Metrology Technician II	20.54
23593	- Metrology Technician III	23.55
23640	- Millwright	20.09
23710	- Office Appliance Repairer	18.43
23760	- Painter, Maintenance	15.21
23790	- Pipefitter, Maintenance	17.27
23810	- Plumber, Maintenance	16.50
23820	- Pneudraulic Systems Mechanic	18.96
23850	- Rigger	16.38
23870	- Scale Mechanic	17.03
23890	- Sheet-Metal Worker, Maintenance	16.08
23910	- Small Engine Mechanic	14.68
23931	- Telecommunications Mechanic I	22.03
23932	- Telecommunications Mechanic II	23.06
23950	- Telephone Lineman	18.32
23960	- Welder, Combination, Maintenance	16.56
23965	- Well Driller	18.96
23970	- Woodcraft Worker	18.96
23980	- Woodworker	12.94
24000	- Personal Needs Occupations	
24570	- Child Care Attendant	8.23
24580	- Child Care Center Clerk	11.27
24610	- Chore Aide	9.59
24620	- Family Readiness And Support Services Coordinator	10.92
24630	- Homemaker	11.61
25000	- Plant And System Operations Occupations	
25010	- Boiler Tender	19.89
25040	- Sewage Plant Operator	16.35
25070	- Stationary Engineer	19.89
25190	- Ventilation Equipment Tender	14.62
25210	- Water Treatment Plant Operator	16.35
27000	- Protective Service Occupations	
27004	- Alarm Monitor	13.56
27007	- Baggage Inspector	10.79
27008	- Corrections Officer	13.70
27010	- Court Security Officer	13.70
27030	- Detection Dog Handler	13.33
27040	- Detention Officer	13.70
27070	- Firefighter	13.59
27101	- Guard I	10.79
27102	- Guard II	13.33
27131	- Police Officer I	16.00
27132	- Police Officer II	17.77
28000	- Recreation Occupations	
28041	- Carnival Equipment Operator	10.49
28042	- Carnival Equipment Repairer	11.13
28043	- Carnival Equipment Worker	8.53
28210	- Gate Attendant/Gate Tender	13.33
28310	- Lifeguard	11.87
28350	- Park Attendant (Aide)	14.90
28510	- Recreation Aide/Health Facility Attendant	10.88
28515	- Recreation Specialist	14.74
28630	- Sports Official	11.87
28690	- Swimming Pool Operator	14.92
29000	- Stevedoring/Longshoremen Occupational Services	
29010	- Blocker And Bracer	21.56
29020	- Hatch Tender	21.56
29030	- Line Handler	21.56
29041	- Stevedore I	18.76
29042	- Stevedore II	22.80
30000	- Technical Occupations	
30010	- Air Traffic Control Specialist, Center (HFO) (see 2)	35.15
30011	- Air Traffic Control Specialist, Station (HFO) (see 2)	24.24

30012	- Air Traffic Control Specialist, Terminal (HFO) (see 2)	26.69
30021	- Archeological Technician I	17.40
30022	- Archeological Technician II	18.63
30023	- Archeological Technician III	23.07
30030	- Cartographic Technician	23.76
30040	- Civil Engineering Technician	20.35
30061	- Drafter/CAD Operator I	17.40
30062	- Drafter/CAD Operator II	18.63
30063	- Drafter/CAD Operator III	20.60
30064	- Drafter/CAD Operator IV	25.34
30081	- Engineering Technician I	15.18
30082	- Engineering Technician II	17.04
30083	- Engineering Technician III	19.09
30084	- Engineering Technician IV	23.82
30085	- Engineering Technician V	28.89
30086	- Engineering Technician VI	34.95
30090	- Environmental Technician	23.27
30210	- Laboratory Technician	21.96
30240	- Mathematical Technician	22.69
30361	- Paralegal/Legal Assistant I	16.60
30362	- Paralegal/Legal Assistant II	19.61
30363	- Paralegal/Legal Assistant III	23.99
30364	- Paralegal/Legal Assistant IV	29.03
30390	- Photo-Optics Technician	22.69
30461	- Technical Writer I	20.14
30462	- Technical Writer II	25.75
30463	- Technical Writer III	31.16
30491	- Unexploded Ordnance (UXO) Technician I	22.34
30492	- Unexploded Ordnance (UXO) Technician II	27.03
30493	- Unexploded Ordnance (UXO) Technician III	32.40
30494	- Unexploded (UXO) Safety Escort	22.34
30495	- Unexploded (UXO) Sweep Personnel	22.34
30620	- Weather Observer, Combined Upper Air Or (see 3)	19.44
Surface Programs		
30621	- Weather Observer, Senior (see 3)	20.45
31000	- Transportation/Mobile Equipment Operation Occupations	
31020	- Bus Aide	10.49
31030	- Bus Driver	12.98
31043	- Driver Courier	11.89
31260	- Parking and Lot Attendant	9.13
31290	- Shuttle Bus Driver	12.71
31310	- Taxi Driver	10.49
31361	- Truckdriver, Light	12.71
31362	- Truckdriver, Medium	13.41
31363	- Truckdriver, Heavy	16.35
31364	- Truckdriver, Tractor-Trailer	16.35
99000	- Miscellaneous Occupations	
99030	- Cashier	8.39
99050	- Desk Clerk	9.82
99095	- Embalmer	25.80
99251	- Laboratory Animal Caretaker I	9.88
99252	- Laboratory Animal Caretaker II	11.15
99310	- Mortician	28.38
99410	- Pest Controller	15.69
99510	- Photofinishing Worker	11.74
99710	- Recycling Laborer	12.90
99711	- Recycling Specialist	15.04
99730	- Refuse Collector	12.61
99810	- Sales Clerk	13.31
99820	- School Crossing Guard	9.41
99830	- Survey Party Chief	16.93
99831	- Surveying Aide	12.83
99832	- Surveying Technician	15.39
99840	- Vending Machine Attendant	10.21

99841 - Vending Machine Repairer	13.42
99842 - Vending Machine Repairer Helper	11.04

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$3.35 per hour or \$134.00 per week or \$580.66 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
- (2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
- (3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
- (4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of

the rate of basic pay.

3) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.