



UNITED STATES DISTRICT COURT
DISTRICT OF SOUTH CAROLINA

901 RICHLAND STREET
COLUMBIA, SOUTH CAROLINA 29201
(803) 253-3635

**Public Notice - Request for Quote - Design and Construction Documents for A
Cooling System (RFQ Number 19-252)**

September 10, 2019

The United States District Court for the District of South Carolina is soliciting quotes for design services and construction documents for a building-wide supplemental cooling system to satisfy current and future heat loads in approximately 13 spaces within the Matthew J. Perry, Jr., United States Courthouse.

A copy of the Request for Quote is attached. RFQ attachments are available upon request. Questions concerning this RFQ should be submitted via email to:

Wanda Williams, Contracting Officer
U.S. District Court
901 Richland Street
Columbia, SC 29201
803.253.3471
wanda_williams@scd.uscourts.gov

Fred Figueroa, Space & Facilities Manager
U.S. District Court
901 Richland Street
Columbia, SC 29201
803.253.3235
Fred_Figueroa@scd.uscourts.gov

Questions regarding the RFQ must be received by Monday, September 16, 2019, 4:00 p.m. local time. Quotes must be submitted to Wanda Williams and received by Monday, September 23, 2019, 4:00 p.m. local time to be considered.



UNITED STATES DISTRICT COURT
DISTRICT OF SOUTH CAROLINA

901 RICHLAND STREET
COLUMBIA, SOUTH CAROLINA 29201
(803) 253-3635

Request for Quotation

RFQ Number: 19-252
Request Date: September 10, 2019

Attached is a request for **open market pricing** to complete a project for the United States District Court for the District of South Carolina. The project involves design services and construction documents for a whole-building supplemental cooling system to satisfy current and future heat loads in approximately 13 spaces within the Matthew J. Perry, Jr., United States Courthouse.

IMPORTANT: This is a request for quote (RFQ). If you are unable to submit an offer, please indicate so on this form and return it to the Contracting Officer listed below. This request does not commit the government to pay any costs incurred in the preparation of the submission of your offer or to contract for supplies or service should none of the vendors meet the necessary specifications.

A Pre-Bid tour will be conducted on Friday, September 13, 2019, at 2:00 p.m. local time at 901 Richland Street, Columbia, SC 29201.

Quotes must be delivered to the Contracting Officer (Wanda Williams) listed below by **Monday, September 23, 2019, 4:00 PM** local time. Mailed, hand-carried, or e-mailed quotes will be accepted and must be delivered by the date and time noted above. Any proposal received after the above listed date may not be accepted.

A firm fixed price award from this RFQ may be made based on the lowest priced, technically acceptable offer. Vendors are urged to submit their best and final offer because no negotiations will take place after offers are received.

Questions concerning this RFQ should be submitted via email to:

Wanda Williams, Contracting Officer
U.S. District Court
901 Richland Street
Columbia, SC 29201
803.253.3471
wanda_williams@scd.uscourts.gov

Fred Figueroa, Space & Facilities Manger
U.S. District Court
901 Richland Street
Columbia, SC 29201
803.253.3235
fred_figueroa@scd.uscourts.gov

All questions regarding the RFQ must be received by close of business on Monday, September 16, 2019, 4:00 PM local time. All questions will be answered by email to all solicited vendors and any additional parties responding with questions to the public posting.

Sincerely,

Wanda K. Williams
Contracting Officer

Attachments

Quote Sheet for RFQ Number: 19-252

Item No.	Description	Quantity	Unit	Unit Price	Extended Price
1	Provide design services for a dedicated chilled water system to cool 13 spaces in Matthew J Perry Courthouse.	1	Job		
				TOTAL	

Vendor's Name

Vendor's Phone Number/fax number/e-mail address

Vendor's Street Address

Vendor's City, State, and Zip Code

Signature of Person Authorized to Sign Quote

Date

DUNS number

Printed or Typed Name of Signator

Discount Terms or Net 30

STATEMENT OF WORK (SOW)

1.1 INTRODUCTION:

As A/V equipment has evolved from analog to digital, the heat output of newly installed equipment has significantly increased. This increase of heat has made it necessary to add cooling to the AV closets where the equipment is housed throughout the courthouse.

1.2 OBJECTIVES:

Provide design services and Construction Documents for a cooling system to satisfy current and future heat loads to 13 spaces, including 1 server room. Drawings shall have all required information sufficient to issue for bid and construction of the designed system.

1.3 SCOPE:

System shall be dedicated Chilled Water loop, including an air-cooled rooftop chiller with integral pump, chilled water pipe riser, fan coils for each of 12 A/V rooms.

Review existing exhaust in all 12 A/V rooms for compatibility and efficiency with new fan coils, make recommendation based on findings.

Provide as an alternate, design to connect to the existing building water loop to serve as back up or redundancy.

Review heat loads in the server room and current cooling provided, make recommendations, if additional cooling is required.

Provide estimated cost for installation of the system.

Provide estimated life cycle, and life cycle cost.

Provide estimated annual utility costs.

1.4 SPECIAL REQUIREMENTS/INFORMATION:

Vendor is required to be a licensed Mechanical Engineer.

Key personnel on this project must have substantive experience with federal courthouses.

Project team shall include licensed structural engineer to confirm existing structure will accommodate proposed equipment.

2 REQUIREMENTS

Following project review and site visit, schedule meeting or phone conference to discuss finding or potential issues.

Once project moves into construction, vendor, under separate contract, shall be available to respond to questions during the bidding & construction phases.

3 DELIVERABLES and ACCEPTANCE CRITERIA

Contractor shall furnish the following deliverables:

Copy of PE license and work history of key personnel.

Copy of SE license.

Spreadsheet analysis of loads for all rooms for proposed system.

50% - Progress set, estimated cost of installation, life cycle costs, estimated utility costs. Submit via email.

95% - Final Review, process set, estimated cost of installation, life cycle costs, estimated utility costs. Submit via email.

100% - Construction Drawings, updated cost estimate of installation, life cycle costs, estimated utility costs. Submit 2 full size sets, signed & stamped. Submit also in digital format, via email is acceptable.

Digital format to be in AutoCAD & PDF.

3.1 SCHEDULE FOR PERFORMANCE AND DELIVERY/MILESTONE SCHEDULES

Phase I - 50% Design, 30 days from award to complete.

Phase II - 95% Design, 30 days following submission of comments to complete.

Phase III - 100% CDs, due to court 10 days following submission of final comments.

3.2 REVIEW PERIOD FOR DELIVERABLE(S)

The Courts will review 50% design within 2 weeks upon receipt.

The Courts will review 95% design within 2 weeks upon receipt.

4 ATTACHMENTS:

MJP Combined Draws.pdf - Floor plans showing A/V room locations

As Built survey of HVAC systems.pdf

MJP list of IT Equip 2019-09-06.xlsx

APPLICABLE JUDICIARY TERMS AND CONDITIONS

1. Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>

(end)

2. The following judiciary clauses, that the Contracting Officer has indicated are applicable, are incorporated in this contract by reference:

- Clause 3-3 Provisions, Clauses, Terms and Conditions - Small Purchases (JUN 2014)
- Clause 3-175 Fair Labor Standards Act and Service Contract Act – Price Adjustment (Multiple Year and Option Contracts) (JUN 2012)
- Clause 6-20 Insurance – Work on or Within a Judiciary Facility (APR 2011)
- Clause 7-55 Contractor Use of Judiciary Networks (JUN 2014)
- Clause 7-65 Protection of Judiciary Buildings, Equipment and Vegetation (APR 2013)
- Clause 7-115 Availability of Funds (JAN 2003)

3. The following full text clauses are incorporated if the Contracting Officer has marked them as applicable (X):

- Clause 2-90C Option to Extend Services (APR 2013)

The judiciary may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The contracting officer may exercise the option by written notice to the contractor no later than _____ calendar days prior to the contract's current expiration date *[insert the period of time within which the contracting officer may exercise the option]*.

(end)

- Clause 2-90D Option to Extend the Term of the Contract (APR 2013)

(a) The judiciary may extend the term of this contract by written notice to the contractor no later than _____ calendar days prior to the contract's current expiration date *[insert the period of time within which the contracting officer may exercise the option]*; provided that the judiciary gives the contractor a preliminary written notice of its intent to extend at least _____ calendar days [60 days unless a different number of days is inserted] before the contract expires. The preliminary notice does not commit the judiciary to an extension.

(b) If the judiciary exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed _____ (months) (years).

(end)

4. Incorporation of Department of Labor Wage Rate Determination

(If the estimated cost is over \$2,500, attach the current applicable Department of Labor wage rate determination.)

SUBMISSION OF QUOTE AND EVALUATION OF OFFERS

1. The following judiciary provisions, that the Contracting Officer has indicated are applicable, are incorporated in this solicitation:

Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>.

(end)

Solicitation Provisions Incorporated by Reference

Provision 2-70 Site Visit (JAN 2003)
 Provision 2-85A Evaluation Inclusive of Options (JAN 2003)
 Provision 3-135 Single or Multiple Awards (JAN 2003)

Additional Solicitation Provisions

Provision 4-1, Type of Contract (JAN 2003)

The judiciary plans to award a firm-fixed-price type of contract under this solicitation, and all offers shall be submitted on this basis. Alternate offers based on other contract types will not be considered.

(end)

Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

(a) *Definitions.*

"Taxpayer Identification (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN): _____

- TIN has been applied for.
- TIN is not required, because:
 - Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
 - Offeror is an agency or instrumentality of a foreign government;
 - Offeror is an agency or instrumentality of the federal government.

(e) Type of organization:

- sole proprietorship;
- partnership;
- corporate entity (not tax-exempt);
- corporate entity (tax-exempt);
- government entity (federal, state or local);
- foreign government;
- international organization per 26 CFR 1.6049-4;
- other _____.

(f) Contractor representations.

The offeror represents as part of its offer that it is , is not, 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

- Women Owned Business
- Minority Owned Business (if selected, then one sub-type is required)
 - Black American
 - Hispanic American
 - Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians)
 - Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)
 - Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)
 - Individual/concern, other than one of the preceding.

(end)

____ Provision 3-195 Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment – Certification (APR 2011)

(a) The offeror shall check following certification:

CERTIFICATION

The offeror does does not certify that –

- (1) the items of equipment to be serviced under this contract are used regularly for other than government purposes, and are sold or traded by the offeror (or subcontractor in the case of an exempt subcontractor) in substantial quantities to the general public in the course of normal business operations;

(2) the services will be furnished at prices which are, or are based on, established catalog or market prices for the maintenance, calibration, or repair of equipment.

(i) An "established catalog price" is a price included in a catalog, price list, schedule, or other form that is regularly maintained by the manufacturer or the offeror, is either published or otherwise available for inspection by customers, and states prices at which sales currently, or were last, made to a significant number of buyers constituting the general public.

(ii) An "established market price" is a current price, established in the usual course of trade between buyers and sellers free to bargain, which can be substantiated from sources independent of the manufacturer or contractor; and

(3) the compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.

(b) Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services. If the offeror certifies to the conditions in paragraph (a) of this provision then Clause 3-160, Service Contract Act of 1965, will not be included in any resultant contract to this offeror.

(c) If the offeror does not certify to the conditions in paragraph (a) of this provision –

(1) Clause 3-215, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment – Requirements, will not be included in any resultant contract awarded to this offeror; and

(2) the offeror shall notify the contracting officer as soon as possible, if the contracting officer did not attach a Service Contract Act wage determination to the solicitation.

(d) The contracting officer may not make an award to the offeror, if the offeror fails to execute the certification in paragraph (a) of this provision or to contact the contracting officer as required in paragraph (c) of this provision.

(end)

____ Provision 3-220 Exemption from Application of the Service Contract Act to Contracts for Certain Services – Certification (APR 2011)

(a) The offeror shall check following certification:

CERTIFICATION

The offeror [] does [] does not certify that –

(1) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;

(2) The contract services are furnished at prices that are, or are based on, established catalog or market prices. An "established catalog price" is a price included in a catalog, price list, schedule, or other form that is regularly maintained by the manufacturer or the offeror, is either published or otherwise available for inspection by customers, and states prices at which sales currently, or were last, made to a significant number of buyers constituting the general public. An "established market price" is a current price, established in the usual course of ordinary and usual trade between buyers and sellers free to bargain, which can be substantiated from sources independent of the manufacturer or offeror;

(3) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and

(4) The offeror uses the same compensation (wage and fringe benefits) plan for all service employees performing work under the contract as the offeror uses for these employees and for equivalent employees servicing commercial customers.

(b) Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services. If the offeror certifies to the conditions in paragraph (a) of this provision then Clause 3-160, Service Contract Act of 1965, as amended, will not be included in any resultant contract to this offeror.

(c) If the offeror does not certify to the conditions in paragraph (a) of this provision—

(1) Clause 3-225, Exemption from Application of the Service Contract Act to Contracts for Certain Services – Requirements, will not be included in any resultant contract to this offeror; and

(2) The offeror shall notify the contracting officer as soon as possible if the contracting officer did not attach a Service Contract Act wage determination to the solicitation.

(d) The contracting officer may not make an award to the offeror, if the offeror fails to execute the certification in paragraph (a) of this provision or to contact the Contracting Officer as required in paragraph (c) of this provision.

(end)