UNITED STATES DISTRICT COURT
DISTRICT OF SOUTH CAROLINA

Application for Mediators

Please complete the entire application, using additional paper if necessary. You may also attach a resume.

Name: NANCY A. CHILES

Firm or Office Name: NANCY A. CHILES

Office Address: 2 CARRIAGE LANE, SUITE 2, CHARLESTON SC 29407

Office Phone: (843) 571-5000 Office Fax: (843) 852-9860

email address: nchiles@awod.com

ADMISSIONS AND AFFILIATIONS

Date admitted to the Bar of the District of South Carolina: 1/04/85 I.D. No.: 126

Date admitted to the South Carolina Bar: 11/12/80 Bar No.: 1221

Other courts or jurisdictions to which admitted (with dates of admission and bar nos.):

Membership and positions held in bar, ADR and professional associations: See attached

Are you a member in good standing in each jurisdiction where admitted to practice law? [X] yes [ ] no

Are you currently the subject of any pending disciplinary proceeding in any jurisdiction? [ ] yes [X] no

Have you, within the last 5 years, been denied admission to a bar for character or ethical reasons or disciplined for professional misconduct? [ ] yes [X] no

EDUCATION

Year law degree received 1980 Law School University of South Carolina

Other professional degrees received (including year and school)

LEGAL EXPERIENCE (A minimum of 5 years of law practice required)

Summarize legal experience (including teaching) since admission to the bar, particularly in the past five years:

See attached

18 years of litigation experience with emphasis in employment claims in state and federal courts representing employers and employees.

Percentage of practice in last 5 years representing plaintiff 70 % or defense 30 %

Percentage of Federal or State court practice in last 5 years: Federal 40 % State 60 %

Number of years engaged in active litigation: 18

EXPERTISE

Indicate all substantive areas in which you have expertise. Place a "1" by your strongest area(s) and a "2" by all other areas in which you have expertise. (Do not rank beyond "1" and "2.") After any category you have marked, please identify any sub-areas of expertise you have (e.g. "medical malpractice" after Personal Injury).

____ Admiralty	____ Security or Shareholders suits
____ Antitrust	____ Labor
1 Contracts	____ ERISA
____ Environment	1 Wrongful Termination
____ Fraud or Civil RICO	1 Civil Rights in Employment
____ Insurance	____ Other Civil Rights
____ Miller Act	____ Copyrights
1 Personal Injury	____ Patent
1 Product Liability	____ Trademark
____ Other (specify) Medical Malpractice	

Publications: _____

MEDIATION EXPERIENCE

Mediation experience (particularly in the subject matter categories above): See attached

Certified Civil Court Mediator since 1999. Appointed to Circuit Court mediations in Charleston and Horry counties. Successfully mediated medical malpractice suits in state courts with JUA, hospitals and plaintiff attorneys.
References: Ellis Kahn, Esquire; Dawes Cooke, Esquire

Other courts or organizations for whom you serve as a mediator (please note any certifications):

Number of mediations conducted: >25 Number of other ADR sessions conducted: <5

MEDIATION AND OTHER ADR TRAINING

Course Provider	Course Content	Date	Place	No. of Hours
SC Council Conflict Resolutio	Certification	Sept 1999	Folly Beach, SC	40
Adv Mediation Training	Employment	Oct 1991	Folly Beach, SC	3
EEOC Mediation	Employment	June 2000	Cola, SC	3.5
SC Bar	Arbitration Certification	Feb 2001	Cola, SC	

OTHER INFORMATION

Are you familiar with the statutes, rules and practice governing alternative dispute resolution in the District of South Carolina? [x] yes [ ] no

Other relevant experience or skills or other information you would like considered in connection with this application:
See attached

Cities in which you are available to conduct mediation:

[x] Columbia [x] Charleston [x] Greenville [x] Florence

Other _____

Fees charged:

Hourly Rate: $ 150.00 Minimum charge each mediation: $ $300.00

How do you bill for travel? (explain): Expenses only(Mileage + hotel if necessary)

I agree to: (1) Be subject to the Rules of Professional Conduct, Rule 407, South Carolina Appellate Court Rules; the Rules for Lawyer Disciplinary Enforcement, Rule 413, South Carolina Appellate Court Rules; and the Local Rules of the District Court; (2) Provide mediation to indigents without pay if ordered by the Court; (3) Notify the Alternative Dispute Resolution Program Director of any change in the above facts or otherwise in my ability to perform duties as a mediator; (4) Disclosure of information contained in this application to litigants and other members of the public.

I certify that the foregoing is true and correct.

Signature: _____ Date: 9/11/01
Applicant

Return completed application to:
Danny H. Mullis, Director
Alternative Dispute Resolution Program
United States District Court
Post Office Box 835
Charleston, SC 29402-0835

Reviewed: _____ Date: 9/12/02
ADR Program

Approved: _____ Date: 9/12/01
U.S. District Judge

3/2000

NANCY A. CHILES

2 Carriage Lane, Suite 2 • Charleston, SC 29407 • (843) 571-5000 • nchiles@awod.com

- Accomplished attorney utilizing strong litigation background to preempt lawsuits against employer.
- Expertise in analyzing employment claims and employment policies and practices.
- Proven problem solving ability.
- Strong negotiation and mediation skills.
- Certified Civil Court Mediator.
- Certified Civil Court Arbitrator.
- HRCI Human Resource Professional - PHR.

Attorney at Law - 1994 to present
Attorney at Law, Nancy A. Chiles, 2 Carriage Lane, Suite 2, Charleston, SC
Civil and criminal litigation practice. Specializing in employment claims in state and federal courts representing employers and employees, including wrongful termination, Civil Rights Act violations, Equal Employment Opportunity Commission claims and employer responses. Successfully litigated multiple sexual abuse suits involving child victims against South Carolina agency resulting in first time settlements against formerly insulated state school. Criminal Justice Act Panel attorney for indigent defense of indicted felons prosecuted in federal court.

Attorney Consultant - August, 2000 to December, 2000
CareAlliance Health Services, Inc., Charleston, SC
Independent Contractor working in Legal Department with general counsel drafting, organizing, and tracking medical contracts including physician contracts, leases, and medical share agreements. Gained experience in database organization and consulting with Information Technology in improving database delivery system for specific contract tracking goals.

Civil Court Mediator - October, 1999 to Present
Court appointed mediator conducting successful mediation of variety of lawsuits including medical malpractice lawsuits prosecuted and defended by private attorneys and insured by Joint Underwriters Association of South Carolina. Volunteer mediator for the Equal Employment Opportunity Commission with case assignments from the Charlotte District Office involving employment discrimination, sexual harassment and hostile work environment disputes.

Civil Court Arbitrator – February 2001 to Present
Court appointed arbitrator conducting arbitration in civil lawsuits filed in Court of Common Pleas.

IVS Video INC., Charleston, SC
General Counsel/Consultant - 1992 to 1994
Evaluated and produced more than 30 videos in major civil tort cases involving multi-million dollar damage claims. Interviewed and prepared witnesses and parties. Wrote scripts, edited and produced more than 50 settlement proposal brochures in state and federal tort cases for attorneys in private practice throughout South Carolina.

Smiley & Mineo, Charleston, SC, Philadelphia, PA, Raleigh, NC, Washington, DC
Managing Partner - 1986 to 1994
Litigated in multi-state law firm specializing in aviation litigation. Conducted discovery, motion practice and trial preparation in suits involving aviation plaintiffs and defendants. Interviewed, wrote, edited and produced more than 20 settlement proposal brochures for clients in major commercial airline crashes including U.S. Air Flight 5050, LaGuardia Airport, New York and United Airlines Flight 232, Sioux City, Iowa. Became managing partner in 1991 responsible for daily operation and management of Charleston branch office.

Children At Risk, Charleston, SC
Executive Director - Tri-County Child Abuse Organization – 1985 to 1986
Coordinated start up of non-profit agency serving the needs of child abuse victims including preparing, filing and securing non-profit IRS status. Planned, coordinated conducted 44 training seminars for law enforcement, social workers, physicians and medical support staff.

Office Of The Solicitor For Charleston County, SC
Assistant Solicitor – 1982 to 1985
Completed over 40 criminal jury trials in Charleston County General Sessions Court; investigated and indicted over 150 felony cases. Specialized in child sexual abuse cases. Increased child sexual abuse prosecutions in criminal court from 5% to 75% through use of multidisciplinary team approach. First to use videotape testimony of child victims in criminal prosecution in the state of South Carolina.

Lewis, Lewis & Robinson, Charleston, SC

Associate Attorney – 1981 to 1982
Nationally ranked AV South Carolina real estate firm, specializing in both residential and commercial real estate.

Kiawah Island Company, Ltd., Kiawah Island, SC and Sea Pines Plantation Company, Hilton Head, SC
Supervisor and Legal Administrator – 1974 to 1977
Supervised support staff in preparing contracts, loan documents and HUD filings for initial offerings. Worked with real estate closing documents and coordinated real estate closings with in-house and private attorneys.

Juris Doctor Degree, University of South Carolina School of Law, Columbia, SC, 1980
Bachelor of Arts Degree, University of North Carolina at Chapel Hill, Chapel Hill, NC, 1974

- **Certified Civil Court Arbitrator,** February, 2001
- **HRCI Professional Human Resources,** December, 2000
- **Certified Civil Court Mediator**, South Carolina Bar, October, 1999
- **Employment Mediation Training, October, 1999**
- **Admitted to South Carolina Bar,** November, 1980
- **Moot Court Bar,** University of South Carolina School of Law
- **North Carolina Legislative Intern**, North Carolina Legislature
- **U.S. Congressional Intern,** U.S. House of Representatives
- **Dean's List,** University of North Carolina at Chapel Hill

Member South Carolina Bar
Member Charleston County Bar Association
Member National Employment Lawyers Association
EEOC Volunteer Mediator – Charlotte, North Carolina District Office
Member Society for Human Resource Management

Computer Skills: Microsoft Word, Powerpoint, Excel